

Main Identity

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Sent: Monday, November 16, 2009 3:40 PM
Subject: Comptroller's Tobacco Compliance Grantee Bulletin

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Texas Statewide Tobacco Education & Prevention

"reducing children's access to tobacco"

COMPTROLLER'S TOBACCO COMPLIANCE GRANT BULLETIN



TOBACCO GRANT NOTICE!

FY2010 1st Quarter Report Packet is on the way to you!

Your 1st Quarter Report Packet for FY2010, September 2009 - November 2009, was mailed today and should be arriving at your agency soon!

These 1st Quarter Reports are **ONLY** for reporting compliance education activity, financial expenditures associated with your agency's Comptroller Tobacco Compliance Grant, and grant contact changes.

This packet consists of 3 reporting forms,

- 1) *"Compliance Education Quarterly Summary" report form,*
- 2) *"Financial Status" report form, and*
- 3) *"Verification of Grant Contact" form.*

Once completed, please review the forms for accuracy of the information provided, and return all forms by the December 15th deadline.

Remember, the 1st Quarter ends on November 30th, and the quarterly reports are due back to Texas STEP by December 15, 2009.

Thanks again for all your help in reducing the illegal sale and use of tobacco!

COMPTROLLER'S TOBACCO COMPLIANCE GRANT BULLETIN

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