

**Main Identity**

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**Sent:** Wednesday, February 24, 2010 5:25 PM  
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Texas Statewide Tobacco Education & Prevention

"reducing children's access to tobacco"

COMPTROLLER'S TOBACCO COMPLIANCE GRANT BULLETIN



## **CPA TOBACCO GRANT NOTICE!**

### **Have you received your FY2010 2nd Quarter Report Packet?**

Your 2nd Quarter Report Packet for FY2010, December 2009 - February 2010, was mailed last week and should be at your agency by now!

These 2nd Quarter Reports are **ONLY** for reporting compliance education activity, financial expenditures associated with your agency's Comptroller Tobacco Compliance Grant, and grant contact changes.

This packet consists of 3 reporting forms,

- 1) *"Compliance Education Quarterly Summary" report form,*
- 2) *"Financial Status" report form, and*
- 3) *"Verification of Grant Contact" form.*

Once completed, please review the forms for accuracy of the information provided and return all forms by the March 15th deadline.

**Remember, the 2nd Quarter ends on February 28th, and the quarterly reports are due back to Texas STEP by March 15, 2010.**

*Thanks again for all your help in reducing illegal sales of tobacco!*

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